

QUESTIONNAIRE: COMPETENCIES PROFILE FOR MODULAR TRAINING CURRICULUM DEVELOPERS

The objective of the research:

The objective of the research led in eleven European countries is to describe the requirements within the competencies for modular training trainer. The results will let propose a new description of the competence profile for "Modular Training Curriculum Developers" on the European educational market. Within the profile three levels of the competencies have been identified:

Level I – Trainer Beginner. He has basic methodological knowledge and documented practical experience (min. 3 years) within modular approach.

Level II – Trainer Specialist. He has specialised methodological knowledge and documented practical experience (min. 5 years) within modular approach, he can also be a counsellor and trainer for the trainer from the first level.

Level III – Trainer Senior. He has extensive specialised methodological knowledge, documented practical experience (more than 5 years) and significant implemented achievements within modular approach, he can also be a counsellor or trainer for trainers from the second and third levels)

The pedagogical qualifications are the entry point for achieving the competencies for Modular Training Curriculum Developers.

Instruction how to fill in the questionnaire:

The questionnaire is filled in by EMCET2 project Partners (11 institutions) and vocational education and training institutions recommended by the partners (this is not obligatory).

Please, tick in the appropriate column in the table which skill should be linked to which competence. If the proposed list of the competencies is not sufficient, it can be completed by your own propositions.

The assessment scale from 1 to 5 has been applied to each competence level according to the sign:

1 – Not necessary/dispensable;

2 – Not important;

3 – Important;

4 – Very important;

5 – Necessary.

The respondent has to tick "X" in the appropriate column for the appropriated competence level by choosing the scale from 1 to 5. The assessment should consider the fact that the skill can be present at different levels (from 1 to 3) and it can have different sign (1-5) within each of three levels.



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5.11.	manage and support for trainees																		
5.12.	improve teaching and managerial staff competencies for the purposes of modular training programme implementation																		
5.13.	solve conflict situations without harm to the group and the teaching process																		
5.14.																			
5.15.	other (one can add own proposals)																		

PROFESSIONAL TASKS	SKILLS Modular Training Trainer will be able to:		LEVEL OF MODULAR TRAINING TRAINER COMPETENCIES																	
			I - Trainer Beginner					II - Trainer specialist					III - Trainer senior							
			1	2	3	4	5	1	2	3	4	5	1	2	3	4	5			
6. Evaluation a modular training programme	6.1.	plan and design research that diagnose training needs																		
	6.2.	observe training classes carried out with the use of modular teaching programmes and learning packages																		
	6.3.	identify „strengths and weaknesses” of the modular training organisation																		
	6.4.	collect feedback from trainees																		
	6.5.	construct assessment tests																		
	6.6.	perform measurements of knowledge and skills covered by training subject																		
	6.7.	validate the design of a training programme																		
	6.8.	evaluate the implementation of a training programme																		
	6.9.	evaluate the results of a training programme within an organization																		
	6.10.	evaluate the results of a market labour-oriented training programme																		
	6.11.	evaluate the cost of a training programme																		
	6.12.	write a report on the conducted research																		
	6.13.																			
	6.14.	other (one can add own proposals)																		



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II. IDENTIFICATION OF PROFESSIONS / WORK STATIONS TO WHICH THE COMPETENCIES OF MODULAR TRAINING CURRICULUM DEVELOPERS CAN BE USED

Please, indicate on the list by ticking "X" what professions / workstations in your country are related to the training specialists, when they can be necessary (the nearest future) the competencies within modular training trainer. If proposed names of the professions / workstations are not used in your country, you should tick the column "not identified". In other cases you should tick the option "often identified" or „seldom identified (not often)". All choices (it doesn't concern the option „not identified") you have to refer to three proposed competence levels of Modular Training Curriculum Developers and to indicate (estimate) which level should be possessed by a person that works in a profession / workstation (Look, the attached example in the table). You can also add other (beyond attaching list) names of the professions / workstations that are referred to trainers that are identified in your country. In this case you should use the classification / professions list from your country).

Item	Name of profession/position	Identified			Seldom identified			Not identified
		LEVEL OF MODULAR TRAINING CURRICULUM DEVELOPERS						
		I - Beginner	II - Specialist	III - Senior	I - Beginner	II - Specialist	III - Senior	
1.	Lecturer							
2.	Course lecturer							
3.	Teacher in VET							
4.	Teacher - advisor							
5.	Teacher/Trainer Education							
6.	Trainer							
7.	Instructor							
8.	Course lecturer							
9.	Teacher/Instructor							
10.	Teacher/Instructor of practical vocational training							
11.	Methodology advisor							
12.	Training specialist							
13.	Training analyst							
14.	Training evaluator							
15.	Training manager							
16.	Training expert							
17.								
18.								
19.								
20.	other (one can add own proposals)							



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III. RESPONDENT PROFILE

Please, complete this part of the questionnaire with your personal data.

1. Respondent Country	UK	PL	IT	EL	HU	EE	DE	SI	ES	FR

2. SEX	
Woman	
Man	

3. AGE	
18-25	
26-40	
41 and older	

4. EDUCATION LEVEL	
secondary vocational	
general secondary	
tertiary vocational (B.Sc., B.A. degrees)	
tertiary – Master's degree	
other	

5. CURRENTLY HELD POSITION (Please write):	
.....	
Number of years of work experience	
Number of years in the current position	

6. DATA OF THE TRAINING ORGANIZATION	
Involved in the design and implementation of modular curricula	
Interested in the design and implementation of modular curricula	
Not involved in modular education and training	
Other	

7. NUMBER OF PEOPLE WORKING IN THE ORGANIZATION	
1-10 persons	
11-50 persons	
51-250 persons	
more than 250 persons	

Thank you very much for your co-operation and time